



# **Central Berkshire PFI Contract**

## **Re3**

### Monthly Performance Report

### For May 2007

# Monthly Performance Report

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## **SECTION 1: Executive Summary**

### **Summary of Performance in Month**

- 1) **Turnaround failures – A total of 7 vehicles (3 breakdowns) failed to turnaround within the 20-minute tolerance. This represents an increase since April. The vehicle unloading fridges V409 DOR has insufficient manpower aboard to unload within the 20-minute allowance despite unrestricted access to the unloading area. Turnaround failures (4) relating to this vehicle have not been included.**
- 2) **Island Road CA site closure – This site had to undergo temporary closure on 8<sup>th</sup> May as a result of high winds becoming a health and safety issue.**
- 3) **Missed Bring Bank collections – 705 default points have been recorded for missed collections. Additional unscheduled lifts are not recorded in this report and the bring bank schedule is currently under review.**
- 4) **Complaints – There were no complaints where initial or full responses were not completed within the performance timescale.**
- 5) **Site Signage – New signs to effectively notify users of restricted pedestrian access to the Longshot Lane CA site are on order but have not been installed within agreed timescales. However, temporary signs clearly detailing the issue have been in place since January.**

**Table A1**

<b>Ref</b>	<b>Performance Topic</b>	<b>No. of Qualifying Events rectified within Rectification Period</b>	
		<b>Current Month</b>	<b>Cumulative Year to Date</b>
SO 1	WASTE MANAGEMENT AND DISPOSAL	<b>0</b>	<b>0</b>
SO 2	WASTE RECEPTION AND TRANSFER	<b>0</b>	<b>0</b>
SO 3	CIVIC AMENITY AND BRING BANK SITES	<b>110</b>	<b>151</b>
SO 4	MARKETS FOR RECOVERED PRODUCTS	<b>1</b>	<b>1</b>
SO 5	INTERFACE WITH THE PUBLIC	<b>0</b>	<b>0</b>
SO 6	CONTINGENCY PLANS	<b>0</b>	<b>0</b>
SO 7	CONTRACT COMMENCEMENT AND EXPIRY PLANS	<b>0</b>	<b>0</b>
SO 8	SERVICE MANAGEMENT	<b>1</b>	<b>1</b>
SO 9	HEALTH & SAFETY	<b>0</b>	<b>0</b>
<b>Total</b>		<b>112</b>	<b>153</b>

Table A2

Ref.	Performance Topic	Current Month				Cumulative Year to Date			
		Number of Defaults		Default Points	Performance Deductions	Number of Defaults		Default Points	Performance Deductions
		Within tolerance	Outside tolerance			Within tolerance	Outside tolerance		
SO 1	WASTE MANAGEMENT AND DISPOSAL	0	0	0	0	0	0	0	0
SO 2	WASTE RECEPTION AND TRANSFER	4	0	0	0	9	2	10	£30
SO 3	CIVIC AMENITY AND BRING BANK SITES	0	141	705	£7,050	0	288	1440	£14,400
SO 4	MARKETS FOR RECOVERED PRODUCTS	0	0	0	0	0	0	0	0
SO 5	INTERFACE WITH THE PUBLIC	0	0	0	0	0	0	0	0
SO 6	CONTINGENCY PLANS	0	0	0	0	0	0	0	0
SO 7	CONTRACT COMMENCEMENT AND EXPIRY PLANS		0	0			0	0	
SO 8	SERVICE MANAGEMENT	15	8	8	0	30	12	12	0
SO 9	HEALTH & SAFETY	0	0	0	0	0	0	0	0
Total		19	152	728	£7,050	39	302	1462	£14,430

## SECTION 2: Waste Management and Disposal

### Performance in Month

There were no performance related issues within the Waste Management and Disposal section to be reported in the month.

**Table B1**

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
<b>SO 1: WASTE MANAGEMENT AND DISPOSAL</b>			
SO1:1	Availability of Sites	0	0
SO1:2	Necessary Consents		
SO1:3	Nuisance control	0	0
SO1:4	Emergency opening		
SO1:5	Maintenance of waste management facilities		
<b>Total</b>		<b>0</b>	<b>0</b>

**Table B2**

Ref.	Performance Topic	Current Month				Cumulative Year to Date			
		Number of Defaults		Default Points	Performance Deductions	Number of Defaults		Default Points	Performance Deductions
		Within tolerance	Outside tolerance			Within tolerance	Outside tolerance		
<b>SO 1: WASTE MANAGEMENT AND DISPOSAL</b>									
SO1:1	Availability of Sites		0	0	0		0	0	0
SO1:2	Necessary Consents	0	0	0		0	0	0	
SO1:3	Nuisance control		0	0	0		0	0	0
SO1:4	Emergency opening	0	0	0	0	0	0	0	0
SO1:5	Maintenance of waste management facilities		0	0			0	0	
<b>Total SO 1</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **SECTION 3: Waste Reception and Transfer**

### **Performance in Month**

There were 7 instances of council authorised vehicles taking more than 20 minutes from the time they were weighed in, to the time they were weighed out at the weighbridge. There were 3 instances of mechanical breakdowns during the month.

The vehicle unloading fridges V409 DOR has insufficient manpower aboard to unload within the 20-minute allowance despite unrestricted access to the unloading area. Turnaround failures (4) relating to this vehicle have not been included.

Overall 0.4% of vehicles failed to turnaround in less than 20 minutes during May.

**Table C1**

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
<b>SO 2: WASTE RECEPTION AND TRANSFER</b>			
SO2:1	Interface with the waste collection services		
SO2:2	Turnaround times		
SO2:3	Transport routes		
SO2:4	Transport of waste		
SO2:5	Waste Movement Plan	<b>0</b>	<b>0</b>
SO2:6	Recyclate quality check		
SO2:7	Corporate livery	<b>0</b>	<b>0</b>
SO2:8	Weighbridge ticket		
SO2:9	Notice of weighbridge being unavailable		
<b>Total</b>		<b>0</b>	<b>0</b>

**Table C2**

Ref.	Performance Topic	Current Month				Cumulative Year to Date			
		Number of Defaults		Default Points	Performance Deductions	Number of Defaults		Default Points	Performance Deductions
		Within tolerance	Outside tolerance			Within tolerance	Outside tolerance		
<b>SO 2: WASTE RECEPTION AND TRANSFER</b>									
SO2:1	Interface with the waste collection services	0	0	0		0	0	0	
SO2:2	Turnaround times	4	0	0	0	9	1	5	£30
SO2:3	Transport routes	0	0	0		0	1	5	
SO2:4	Transport of waste	0	0	0	0	0	0	0	0
SO2:5	Waste Movement Plan	0	0	0		0	0	0	
SO2:6	Recyclate quality check	0	0	0		0	0	0	
SO2:7	Corporate livery	0	0	0		0	0	0	
SO2:8	Weighbridge ticket		0	0	0		0	0	0
SO2:9	Notice of weighbridge being unavailable		0	0			0	0	
<b>Total SO 2</b>		<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9</b>	<b>2</b>	<b>10</b>	<b>£30</b>

## **SECTION 4: Civic Amenity and Bring Bank Sites**

### **Performance in Month**

There were 2 closures of the Island Road CA site, both on the 8<sup>th</sup> May. The first closure occurred at 12.45hrs and the site was reopened at 14.00hrs, the second 14.30hrs until 19.30hrs. They were due to high winds and the Council was notified in accordance with appendix 2 of schedule 25.

Although the number of bring bank overflow complaints is continuously dropping, the new subcontractor has incurred problems conforming to the current collection schedule. There have been 141 missed collections during May, which represents a deduction of 705 points.

There was one instance of waste escaping from Island Road CA site on the 8<sup>th</sup> May due to high winds. The waste was paper picked within the designated rectification period of 1 working day.

**Table D1**

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
<b>SO 3: CIVIC AMENITY AND BRING BANK SITES</b>			
SO3:1	Availability of HWRC Sites to the public	<b>0</b>	<b>1</b>
SO3:2	Provision of Bring Bank Sites	<b>0</b>	<b>0</b>
SO3:3	Provision of Bring Banks	<b>0</b>	<b>0</b>
SO3:4	Operation of bring bank sites	<b>109</b>	<b>150</b>
SO3:5	Servicing of bring bank sites		
SO3:6	Bring Bank Site appearance		
SO3:7	Monitoring Bring Bank Sites		
SO3:8	Operation of CA sites/HWRC sites	<b>0</b>	<b>0</b>
SO3:9	User satisfaction with CA sites/HWRC sites		
SO3:10	User satisfaction with CA sites/HWRC sites (site improvement programme)	<b>0</b>	<b>0</b>
SO3:11	Non-Contract Waste	<b>0</b>	<b>0</b>
SO3:12	Appearance of HWRC sites	<b>0</b>	<b>0</b>
SO3:13	Escape of waste from CA sites/HWRC sites	<b>1</b>	<b>1</b>
SO3:14	Retail of wholesale trading	<b>0</b>	<b>0</b>
Total SO 3		<b>110</b>	<b>152</b>



**Table D2**

Ref.	Performance Topic	Current Month				Cumulative Year to Date			
		Number of Defaults		Default Points	Performance Deductions	Number of Defaults		Default Points	Performance Deductions
		Within tolerance	Outside tolerance			Within tolerance	Outside tolerance		
<b>SO 3: CIVIC AMENITY AND BRING BANK SITES</b>									
SO3:1	Availability of HWRC Sites to the public		0	0	0		0	0	0
SO3:2	Provision of Bring Bank Sites	0	0	0		0	0	0	
SO3:3	Provision of Bring Banks		0	0	0		0	0	0
SO3:4	Operation of bring bank sites	0	141	705	£7,050	0	288	1440	£14,440
SO3:5	Servicing of bring bank sites	0	0	0	0	0	0	0	0
SO3:6	Bring Bank Site appearance	0	0	0	0	0	0	0	0
SO3:7	Monitoring Bring Bank Sites	0	0	0		0	0	0	
SO3:8	Operation of CA sites/HWRC sites	0	0	0		0	0	0	
SO3:9	User satisfaction with CA sites/HWRC sites	0	0	0		0	0	0	
SO3:10	User satisfaction with CA sites/HWRC sites (site improvement programme)	0	0	0		0	0	0	
SO3:11	Non-Contract Waste	0	0	0	0	0	0	0	0
SO3:12	Appearance of HWRC sites	0	0	0		0	0	0	
SO3:13	Escape of waste from CA sites/HWRC sites	0	0	0		0	0	0	
SO3:14	Retail of wholesale trading	0	0	0		0	0	0	
<b>Total SO 3</b>		<b>0</b>	<b>141</b>	<b>705</b>	<b>£7,050</b>	<b>0</b>	<b>288</b>	<b>1440</b>	<b>£14,440</b>

## **SECTION 5: Markets for Recovered Products**

### **Performance in Month**

The spot market for the disposal of mixed cans and plastics from Longshot Lane was changed on the 14<sup>th</sup> May. The council were notified of this change on the 15<sup>th</sup> May. This event occurred within the designated rectification period of three working days.

**Table E1**

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
SO 4: MARKETS FOR RECOVERED PRODUCTS			
SO4:1	Details of product markets	0	0
SO4:2	Changes to product market	1	1
Total SO 4		1	1

**Table E2**

Ref.	Performance Topic	Current Month				Cumulative Year to Date			
		Number of Defaults		Default Points	Performance Deductions	Number of Defaults		Default Points	Performance Deductions
		Within tolerance	Outside tolerance			Within tolerance	Outside tolerance		
SO 4: MARKETS FOR RECOVERED PRODUCTS									
SO4:1	Details of product markets	0	0	0	0	0	0	0	0
SO4:2	Changes to product market	0	0	0	0	0	0	0	0
Total SO 4		0	0	0	0	0	0	0	0

## **SECTION 6: Interface with the Public**

### **Performance in Month**

There were no instances of full or initial responses, to receipt of public correspondence, being issued outside the agreed timescale. This exemplary performance was carried on from April.

**Table F1**

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
<b>SO 5: INTERFACE WITH THE PUBLIC</b>			
SO5:1	Stakeholder Liaison Committee	0	0
SO5:2	Availability of publications	0	0
SO5:3	Staff Code of Conduct		
SO5:4	Correspondence procedure		
SO5:5	Correspondence monitoring		
SO5:6	Stakeholder Plan - update	0	0
SO5:7	Community access	0	0
SO5:8	Visitor centre operation		
SO5:9	Public correspondence records		
SO5:10	Public dispute notification		
<b>Total SO 5</b>		<b>0</b>	<b>0</b>

**Table F2**

Ref.	Performance Topic	Current Month				Cumulative Year to Date			
		Number of Defaults		Default Points	Performance Deductions	Number of Defaults		Default Points	Performance Deductions
		Within tolerance	Outside tolerance			Within tolerance	Outside tolerance		
SO 5: INTERFACE WITH THE PUBLIC									
SO5:1	Stakeholder Liaison Committee	0	0	0		0	0	0	
SO5:2	Availability of publications	0	0	0	0	0	0	0	0
SO5:3	Staff Code of Conduct	0	0	0		0	0	0	
SO5:4	Correspondence procedure	0	0	0	0	0	0	0	0
SO5:5	Correspondence monitoring	0	0	0	0	0	0	0	0
SO5:6	Stakeholder Plan – update	0	0	0		0	0	0	
SO5:7	Community access	0	0	0		0	0	0	
SO5:8	Visitor centre operation	0	0	0		0	0	0	
SO5:9	Public correspondence records	0	0	0	0	0	0	0	0
SO5:10	Public dispute notification	0	0	0	0	0	0	0	0
Total SO 5		0	0	0	0	0	0	0	0

## **SECTION 7: Contingency Plans**

### **Performance in Month**

The Island Road CA site was closed twice on the 8<sup>th</sup> May on health and safety grounds due to high winds. The Councils were informed of this closure in accordance with Appendix 2 of Schedule 25.

**Table G1**

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
SO 6: CONTINGENCY PLANS			
SO6:1	Contingency arrangements	0	0
SO6:2	Notice of Unavailability		
Total SO 6		0	0

**Table G2**

Ref.	Performance Topic	Current Month				Cumulative Year to Date			
		Number of Defaults		Default Points	Performance Deductions	Number of Defaults		Default Points	Performance Deductions
		Within tolerance	Outside tolerance			Within tolerance	Outside tolerance		
SO 6: CONTINGENCY PLANS									
SO6:1	Contingency arrangements	0	0	0		0	0	0	
SO6:2	Notice of Unavailability	0	0	0	0	0	0	0	0
Total SO 6		0	0	0	0	0	0	0	0

## SECTION 8: Contract Commencement and Expiry Plans

### Performance in Month

**There were no performance issues to report in the month in respect of contract commencement or expiry plans.**

**Table H1**

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
SO 7: CONTRACT COMMENCEMENT AND EXPIRY PLANS			
SO7:1	Contract Expiry Plan.	0	0
SO7:3	Expiry Plan compliance	0	0
Total SO 7		0	0

**Table H2**

Ref.	Performance Topic	Current Month				Cumulative Year to Date			
		Number of Defaults		Default Points	Performance Deductions	Number of Defaults		Default Points	Performance Deductions
		Within tolerance	Outside tolerance			Within tolerance	Outside tolerance		
SO 7: CONTRACT COMMENCEMENT AND EXPIRY PLANS									
SO7:1	Contract Expiry Plan.		0	0		0	0		
SO7:3	Expiry Plan compliance		0	0		0	0		
Total SO 7			0	0		0	0		

## **SECTION 9: Service Management**

### **Performance in Month**

Under EA regulations a temporary site manager was employed on the 25<sup>th</sup> May to cover the existing manager's annual leave. The council were informed on the 31<sup>st</sup> May within the designated rectification period.

Adequate site signs informing the public of restricted pedestrian access to the site were not in place during the month and 23 penalty points have been recorded in respect of this default. Temporary signs were erected within four days of the issue being raised in January; however, the permanent signs are still on order.

**Table 11**

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
<b>SO 8: SERVICE MANAGEMENT</b>			
SO8:1	Management arrangements		
SO8:2	Management arrangements (Update SDP)		
SO8:3	Staffing of facilities	1	1
SO8:4	Attendance at meetings	0	0
SO8:5	Service Improvement Plan	0	0
SO8:6	Service Delivery Plan	0	0
SO8:7	Monitoring - Sites	0	0
SO8:8	Performance Standard Monitoring	0	0
SO8:9	Reporting - Provision	0	0
SO8:10	Reporting - Correction	0	0
SO8:11	Access to facilities	0	0
SO8:12	Access to records	0	0
SO8:13	Site Diary	0	0
SO8:14	Signage	0	0
SO8:15	Annual Service Report	0	0
SO8:16	EM Accreditation – Existing Facilities	0	0
SO8:17	Maintenance of EM	0	0
SO8:18	Withdrawal of EM	0	0
SO8:19	Inspection of EM Certificates		
Total SO 8		1	1

**Table I2**

Ref.	Performance Topic	Current Month				Cumulative Year to Date			
		Number of Defaults		Default Points	Performance Deductions	Number of Defaults		Default Points	Performance Deductions
		Within tolerance	Outside tolerance			Within tolerance	Outside tolerance		
<b>SO 8: SERVICE MANAGEMENT</b>									
SO8:1	Management arrangements	0	0	0		0	0	0	
SO8:2	Management arrangements (Update SDP)	0	0	0		0	0	0	
SO8:3	Staffing of facilities		0	0			0	0	
SO8:4	Attendance at meetings	0	0	0	0	0	0	0	0
SO8:5	Service Improvement Plan		0	0			0	0	
SO8:6	Service Delivery Plan	0	0	0		0	0	0	
SO8:7	Monitoring - Sites	0	0	0	0	0	0	0	0
SO8:8	Performance Standard Monitoring	0	0	0		0	0	0	
SO8:9	Reporting - Provision	0	0	0		0	0	0	
SO8:10	Reporting - Correction	0	0	0	0	0	0	0	0
SO8:11	Access to facilities		0	0	0		0	0	0
SO8:12	Access to records		0	0			0	0	
SO8:13	Site Diary	0	0	0		0	0	0	
SO8:14	Signage	15	8	8		30	12	12	
SO8:15	Annual Service Report	0	0	0		0	0	0	
SO8:16	EM Accreditation – Existing Facilities	0	0	0		0	0	0	
SO8:17	Maintenance of EM	0	0	0		0	0	0	
SO8:18	Withdrawal of EM	0	0	0		0	0	0	
SO8:19	Inspection of EM Certificates	0	0	0		0	0	0	
<b>Total SO 8</b>		<b>15</b>	<b>8</b>	<b>8</b>	<b>0</b>	<b>30</b>	<b>12</b>	<b>12</b>	<b>0</b>



## **SECTION 10: Health and Safety**

### **Performance in Month**

The Contractor maintains records and best practice in accordance with the Group's Health and Safety policy. This is in addition to the requirements of SO 9.

During May there were no occurrences of any reportable Health and Safety or RIDDOR incidents at any of the facilities.

**Table J1**

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
SO 9: HEALTH & SAFETY			
SO9:1	Health and Safety systems	0	0
SO9:2	Health & Safety Notification - RIDDOR	0	0
SO9:3	Health & Safety reporting -RIDDOR	0	0
SO9:4	Health & Safety reporting - Public	0	0
SO9:5	RIDDOR compliance	0	0
SO9:6	Site welfare facilities	0	0
SO9:7	Site rules	0	0
Total SO 9		0	0

**Table J2**

Ref.	Performance Topic	Current Month				Cumulative Year to Date			
		Number of Defaults		Default Points	Performance Deductions	Number of Defaults		Default Points	Performance Deductions
		Within tolerance	Outside tolerance			Within tolerance	Outside tolerance		
SO 9: HEALTH & SAFETY									
SO9:1	Health and Safety systems		0	0		0	0		
SO9:2	Health & Safety Notification - RIDDOR		0	0		0	0		
SO9:3	Health & Safety reporting -RIDDOR	0	0	0		0	0		
SO9:4	Health & Safety reporting - Public	0	0	0		0	0		
SO9:5	RIDDOR compliance	0	0	0		0	0		
SO9:6	Site welfare facilities	0	0	0		0	0		
SO9:7	Site rules	0	0	0		0	0		
Total SO 9		0	0	0	0	0	0	0	0

## SECTION 11 : Details of Performance Failures

SO2:2 - Turnaround Times - Daily						
When Incident occurred			Location	Vehicle Registration	Relevant Council	Reason for exclusion
Date	Time in	Duration				
01.05.07						
02.05.07						
03.05.07						
04.05.07	14.01.26	00.22.05	Longshot	WX56 VBG	Bracknell	Vehicle Breakdown
05.05.07	08.53.00	00.24.44	Longshot	YJ53 UEL	Wokingham	
06.05.07						
07.05.07						
08.05.07	12.30.00	23.46.00	Longshot	YJ53 UEL	Bracknell	
09.05.07						
10.05.07	10.15.00	00.47.16	Longshot	V409 DOR	Wokingham	
11.05.07						
12.05.07						
13.05.07						
14.05.07						
15.05.07						
16.05.07						
17.05.07						
18.05.07	14.57.00	00.23.07	Longshot	LK04 ENM	Bracknell	
18.05.07	09.54.00	00.39.36	Longshot	V409 DOR	Wokingham	
19.05.07						
20.05.07						
21.05.07	11.57.00	00.23.05	Longshot	NJ06 NKU	Bracknell	Tipper Breakdown
22.05.07						
23.05.07						
24.05.07	09.18.00	00.22.48	Longshot	V409 DOR	Wokingham	
25.05.07	12.30.00	00.32.20	Longshot	Y915 XAG	Bracknell	
26.05.07						
27.05.07						
28.05.07						
29.05.07						
30.05.07						
31.05.07	11.46.00	00.25.33	Longshot	V409 DOR	Bracknell	
31.05.07	08.07.00	01.34.54	Longshot	WX56 VBJ	Wokingham	Vehicle Breakdown

SO3:4 Bring Bank Service Failures

Site	Bank Type	Frequency	Collections	Missed Collection	Failure pts	Comment/Excusing Cause
The Lookout	Card	Thursdays	8th, 21st	3rd, 17th	10	Due 3rd - collected 8th (5pts), due 17th - collected 21st (5pts)
Bintreefield shopping centre	C&P	Mondays	8th, 30th	7th, 14th	50	Due 7th - collected 8th (rectified), due 14th - collected 30th (50pts)
Easthampstead Com Centre	C&P	Mondays	9th, 16th, 23rd, 30th	15th, 22nd	10	Due 14th - collected 23rd (30pts), 30th follows BH
Heath Hill road	C&P	Mondays	9th, 23rd, 30th	14th, 28th	30	
St Michaels Church	C&P	Forthnightly	9th, 30th	21st	25	Due 21st -collected 30th (25pts)
Fujitsu	C&P	Monthly	New bank		0	Undergoing weekly monitoring in accordance with SDP4
Academy Sport Centre	Glass	Forthnightly	15th, 22nd	11th, 15th	5	Due 11th - collected 15th (5pts)
3M	Glass	Monthly	New bank		0	Undergoing weekly monitoring in accordance with SDP4
Albert Road	Glass	Forthnightly	16th, 31st	11th	10	Due 11th - collected 16th (10pts)
Bay House Flats	Glass	Monthly	New bank		0	Undergoing weekly monitoring in accordance with SDP4
Dell	Glass	Monthly	New bank		0	Undergoing weekly monitoring in accordance with SDP4
Farleywood Com centre	Glass	Forthnightly/Weekly	16th, 31st	4th, 25th	40	Due 4th - collected 16th (30pts), Due 25th - collected 31st (10pts)
Fujitsu	Glass	Monthly	New bank		0	Undergoing weekly monitoring in accordance with SDP4
Great Hollands Com centre	Glass	Monthly/Weekly	15th	4th, 25th	35	Due 4th - collected 15th (25pts), Due 25th - uncollected by 31st (10pts+)
Hanworth Shops	Glass	Monthly/Forthnightly	16th, 31st	11th	10	Due 11th - collected 16th (10pts)
Harmaswater Shops	Glass	Monthly/Forthnightly	15th	11th	5	Due 11th - collected 15th (5pts)
Hewlett Packard	Glass	Monthly	New bank		0	Undergoing weekly monitoring in accordance with SDP4
Jocks Lane Com centre	Glass	Monthly/Forthnightly	16th, 31st	11th	10	Due 11th - collected 16th (10pts)
LIDL	Glass	Forthnightly/Weekly	8th, 15th, 22nd, 30th	27th	25	Due 27th - collected 8th (25pts)
Owismoor Shops	Glass	Forthnightly/Weekly	15th, 29th	4th, 25th,	25	Due 4th - collected 15th (25pts), Due 25th - collected 29th (within rectification period)
Priestwood Com Centre	Glass	Forthnightly/Weekly	16th, 31st	4th, 25th	40	Due 4th - collected 16th (30pts), Due 25th - collected 31st (10pts)
St Michaels Church	Glass	Monthly/Forthnightly	15th	11th	5	Due 11th - collected 15th (5pts)
The Lookout	Glass	Monthly/Forthnightly	15th	11th	5	Due 11th - collected 15th (5pts)
Ashridge Road	Glass	Weekly	3rd, 11th, 17th, 24th	27th April	15	Due 27th April - collected 3rd (15pts)
Bull at Barkham	Glass	Forthnightly	4th, 11th	25th	10	Due 25th - uncollected by 31st May (10pts+)
California Country Park	Glass	Weekly	4th, 10th, 11th, 16th	27th April, 25th	30	Due 27th April - collected 4th May (20pts), Due 25th May - uncollected 31st (10pts+) - Checked weekly Bins empty
Cockpit Path	Glass	Weekly	3rd, 11th, 17th, 24th	27th	15	Due 27th April - collected 3rd (15pts)
Council Offices	Glass	Weekly	3rd	30th April, 11th May	75	Due 30th April - collected 3rd May, Due 11th May - uncollected 31st May (60pts+) - Checked weekly bins empty
Denmark Street	Glass	Twice weekly	3rd, 4th, 10th, 16th, 17th	27th April, 25th	25	Due 27th April - collected 3rd (15pts), Due 25th - uncollected 31st (10pts+)

Easthampstead Road CP	Glass	Weekly	4th, 11th, 17th	25th	10	Due 25th - uncollected by 31st May (10pts+)
Finchampstead road CP	Glass	Weekly	4th, 11th, 18th	25th	10	Due 25th - uncollected by 31st May (10pts+)
Gorse Ride Corn centre	Glass	Weekly	4th, 18th	27th April, 11th, 25th	50	Due 27th April - collected 4th (20pts), Due 11th - collected 18th (20pts), Due 25th - uncollected 31st (10pts+)
Morrisons	Glass	Twice weekly	3rd, 4th, 9th, 10th, 16th, 17th, 23rd	27th April, 3rd, 25th	25	Due 27th April - collected 3rd (15pts), Due 25th - uncollected 31st (10pts+)
Pinewood Leisure centre	Glass	Weekly	4th, 11th, 18th	25th	10	Due 25th - uncollected by 31st May (10pts+)
Reading Rugby Club	Glass	Fortnightly	4th, 11th, 16th	27th April	20	Due 27th April - collected 4th (20pts)
Silverdale Road	Glass	Fortnightly	23rd	11th	35	Due 11th - collected 23rd (35pts)
Swallowfield Village Hall	Glass	Weekly	4th, 11th, 18th	25th	10	Due 25th - uncollected by 31st May (10pts+)
The Good Companion	Glass	Weekly	2nd, 11th, 16th, 31st	25th	15	Due 25th - collected 31st May (10pts)
The Greyhound	Glass	Weekly	4th, 11th, 17th, 18th	25th	10	Due 25th - uncollected by 31st May (10pts+)
<b>TOTAL</b>					<b>705</b>	

### **S08:14 Signage**

Site signage in respect of pedestrian access to the Longshot Lane CA site was assessed to be required at 31 January 2007. New signs should have been installed by Monday 5 February in accordance with the 3 working day rectification period but were still on order at the end of May. Default points have been calculated and applied as follows:

Number of working days in May	23
Less: Rectification period	-
Number of working days for default	23